



Regular Monthly Meeting Minutes
Thursday, January 7, 2021 – 6:00 pm

- I. Call to Order – 6:09 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2023)	X, 6:19 pm		
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)	X		
Mayokun Oshin	Trustee, (3/2023)	X, dropped off 7pm		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Prospective new Board Member Alescia Dingle introduced to Board. An introductory session occurred.**
- V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 7, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd				X	Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart		X			

- VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **December 3, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

VII. Public Comments

VIII. Committee Reports

IX. Co-Head(s) of School Report

a. Ongoing/Old Business

- i. Reopening Status- January 19th date being reconsidered, February 1st or later
- ii. Special Population: SPED/ELL in-person instruction consideration

b. Academic: Curriculum, Instruction and Assessment Progress

- i. Learning Loss Study Participation
- ii. NWEA MAP Results-Growth recorded from Fall to Winter
- iii. NWEA MAP Makeups
- iv. Teachers Return to Building for Setup Post-posted to January 25th
- v. Instructional Progress-Rigor continues to be our main focus and teachers are being coached regularly
- vi. Special Education Program-In-person instruction for SPED students started November 30th
- vii. Attendance Rate-The leadership team continues to respond to attendance needs
- viii. Access to Technology continues to be solid
- ix. Bellwether Project (NSVF) Updates

c. Dashboard Review

- i. Walkthrough of monthly, quarterly, trimester data for Trustees: Attendance
- ii. Walkthrough of our Attendance Plan for January (Including Hiring of Attendance Officer)

d. Lease/Building/Facilities

- i. Preliminary Planning for Grade 9-Small building for Grade 9

e. Meals/Lunch

- i. We have resumed serving meals this week

f. Compliance and Fundraising

- i. Submitted Charter School Growth Fund Grant for High School
- ii. Engaging 3 prospective board members right now-Board Packet will be shared with them

g. Recruitment/Retention for Staff and Students

- i. Enrollment for Grades 6,7 and 8
- ii. 80% of 2021-2022 JDs are posted online (Indeed, Website and Linked In)
- iii. Achievers will participate in University virtual hiring fairs in the coming weeks

X. Executive Session

XI. Adjourn Executive Session and Reconvene Regular Session

XII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for December 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies

that, to the best of its knowledge, as of December 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills and check list for the period December 4, 2020 to January 7, 2021.
- c. To approve the following payrolls:

December 15, 2020	\$69,663.02
December 31, 2020	\$63,367.34

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart		X			

2. Contracts

- a. To approve/ratify the Project Management Agreement with Joseph Pica for Consulting Services.
- b. To approve the Agreement with Accurate Learning Services for IEP Meetings Translation Services, \$2.00 per minute, with a 60 minute minimum.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		1			X
Larry Patton	1 st	X				Imebet Stewart		X			

3. Buildings & Grounds

4. Personnel

- a. To approve/ratify retro pay for Tahir Henry of \$394.00 to comply with 2020 minimum wage.
- b. To approve the stipend for Ericka Betancourt in the amount of \$1500 for teaching two sessions.
- c. To approve the contract for Carla Hill-Brady, part time Operations Manager, \$44.28/hour, not to exceed 20 hours/week, effective January 1, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin					X
Larry Patton	2 nd	X				Imebet Stewart		X			

5. Curriculum/Special Education

6. Policy/Misc.

XIII. Enrollment Report

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6			85	90	90	90	90							
7			92	90	90	91	90							
8			82	83	84	84	84							
Total			259	263	264	265	264							

XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, February 4, 2021.

XV. Adjourn Public Session - 7:20 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin					X
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			